



- ## Governance Decision Matrix

[illegible]



Area	Function	Members	Trust Board	TC	CEO	DFO	EHTs	LGBs	HTs	Trust Board Governance Professional
	Appointment of Governance Professionals									
	Skills audit for and evaluation of performance of Trust Board									
	Skills audit for and evaluation of performance of Local Governing Body									
	Change the name of the Trust									
	Wind up the Trust									
	Wind up individual Academy									
Statutory responsibilities	Trust governance details on website									
	School governance details on website									
	Maintain registers of interests									
	Auditing & reporting on compliance activity ¹									
	Annual Report and Accounts									
	Approve and review Trust wide statutory policies ²									
	Monitor the implementation of Trust wide statutory policies									
	Approve and review school level statutory policies									
	Monitor the implementation of school level statutory policies									
	Agree and oversee admissions policies and procedures									

¹ For data protection, Data Protection Officer should report directly to the Trust Board

² Approval level depends on individual policies – See details in Scheme of Delegation



Area	Function	Members	Trust Board	TC	CEO	DFO	EHTs	LGBs	HTs	Trust Board Governance Professional
Strategy	Establish and review Trust vision and ethos									
	Determine and approve future partners within the Trust									
	Agree key strategic Trust priorities for the year									
	Agree key Trust school improvement priorities for the year									
	Responsibility for standards in individual schools									
	Termly monitoring of progress against key strategic Trust priorities									
	Termly monitoring of key school improvement priorities									
Individual Academies	Maintain Trust vision and ethos in individual schools									
	Engage with community stakeholders									
	Making significant changes to an individual academy									
	Determining individual school name, uniform and branding									
	Setting term dates ³ and the length and composition of the school day									
Finances	Agree and review funding strategy (e.g. top slicing, hypothecation of funds, ring fencing, investment policy, reserves etc.)									
	Financial stability across the Trust									
	Agree annual budget for the Trust and individual schools									

³ Does not include changing total amount of school days each academic year which would fall under significant change.



- Ultimately accountable
- Responsible for task
- Both accountable and responsible
- Consulted (or may be)
- Informed
- Consulted (or may be) and informed

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Area	Function	Members	Trust Board	TC	CEO	DFO	EHTs	LGBs	HTs	Trust Board Governance Professional
	Determine HT pay range and annual award									
	Determine pay range and annual award of other key Trust functions									
	Determine annual uplift to teachers' pay scales									
	Determine annual uplift to support staff pay scales									
Staffing structures	Determine senior staffing structures across the Trust									
	Determine staffing structures in an individual school									

Key:

- TC: Trust Committees (non-LGBs)
- CEO: Chief Executive Officer (who is also the Accounting Officer)
- DFO: Director of Finance and Operations (who is also the Chief Financial Officer)
- EHTs: Executive Head Teachers
- LGBs: Local Governing Bodies
- HT: Headteacher