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| **JOB DESCRIPTION - Generic Responsibilities** | |
| **Title**:  Sports Coach | **Grade: BR7 Point 22-25**  **Reports to**: Before & After School Club Manager |
| **MAIN PURPOSE OF THE JOB**  To deliver high-quality physical education and sporting opportunities to our pupils | |
| **MAIN DUTIES AND RESPONSIBILITIES**   * Deliver engaging, inclusive PE lessons in line with the National Curriculum. * Assist in the planning for a range of suitable activities * Provide a safe and creative environment * To adhere to the safeguarding/child protection procedures; advising the school’s Designated Officer of any concerns. * Administer first aid as required and deal with any medical needs with due care to training received and adhering to individual child’s care plans * To ensure the safe collection and escorting of children * To record and inform teachers of any incidents or accidents relating to children, obtaining signatory proof to confirm that the parent/carer has been duly informed. * Ensure that equipment is properly maintained and safe for use, safety procedures are implemented at all times, adhering to the school’s Health and Safety Policy. To report any identified safety concerns to the Headteacher. * To be aware of fire evacuation procedures * Organise and lead lunchtime and breaktime sporting activities * Work with staff to prepare for sporting events and competitions * Encourage pupil participation in physical activity and promote a healthy lifestyle. * To support the manager in maintaining Ofsted and the Trust’s standards. * To undertake relevant training as deemed necessary. * To undertake any other duties as may become necessary as directed by the Headteacher.   This job description can be amended at any time following discussion between the Head Teacher and the member of staff.  **Employee signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

**PERSON SPECIFICATION**

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| **Mosaic Schools Learning Trust** | **Department/Directorate: Education** |
| **Job Title: Sports Coach** |  |
| **Qualifications/Education/Training:** | |
| Holds relevant coaching qualifications and/or HLTA status (or is working towards it)  Paediatric First Aid  Universal Safeguarding Level 1 | |
| **Experience:** | |
| Has experience working with primary-aged children in a sporting or educational setting  Experience of working in a similar setting | |
| **Skills and Abilities:** | |
| Is energetic, proactive and passionate about PE and school sport  Is able to work independently and as part of a wider team  Can inspire and motivate children of all abilities  Strong supervision skills  Ability to work on own initiative and as part of a team  Effective communication and organisational skills  Ability to establish and maintain good relationships with all members of the school community | |
| **Specific Working Requirements:** | |
| Professional manner and attitude  Ability to relate well to children  Trustworthy, reliable and punctual with a flexible approach to work | |