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| **Raglan Primary School (Academy Trust)**  **After School Club Assistant Personal Specification** | | |  | |
| The person specification is a picture of the skills, knowledge and aptitudes needed to carry out the job and will be used in the processes of shortlisting and interview. | | | | |
| **Experience** |  | | Essential | |
|  | Experience of working with children. | | ✓ | |
|  | Experience preferred in play related activities. | | ✓ | |
| **Qualifications/**  **Training** | Childcare qualification | |  | |
|  | First Aid Certificate | |  | |
|  |  | |  | |
| **Knowledge/**  **Skills/Abilities** | Ability to assist in organising the after school club | |  | |
|  | Ability to relate well to children and adults | | ✓ | |
|  | Work constructively as part of a team | | ✓ | |
|  | Ability to assist in play activities with enthusiasm and work as part of a team. | | ✓ | |
|  | Knowledge of Child Protection procedures and how to keep children safe | |  | |
|  |  | |  | |
| **Personal Qualities** | Strong interpersonal skills (adults and children) | | ✓ | |
|  | A positive attitude and be a part of the scheme | | ✓ | |
|  | The ability to follow the advice of professionals and to act upon it with enthusiasm | | ✓ | |
|  | A flexible approach | | ✓ | |