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| **Raglan Primary School (Academy Trust)****After School Club Assistant Personal Specification** |  |
| The person specification is a picture of the skills, knowledge and aptitudes needed to carry out the job and will be used in the processes of shortlisting and interview. |
| **Experience** |  | Essential |
|  | Experience of working with children.  | ✓ |
|  | Experience preferred in play related activities. | ✓ |
| **Qualifications/****Training** | Childcare qualification |  |
|  | First Aid Certificate |  |
|  |  |  |
| **Knowledge/****Skills/Abilities** | Ability to assist in organising the after school club |  |
|  | Ability to relate well to children and adults | ✓ |
|  | Work constructively as part of a team | ✓ |
|  | Ability to assist in play activities with enthusiasm and work as part of a team. | ✓ |
|  | Knowledge of Child Protection procedures and how to keep children safe |  |
|  |  |  |
| **Personal Qualities** | Strong interpersonal skills (adults and children) | ✓ |
|  | A positive attitude and be a part of the scheme | ✓ |
|  | The ability to follow the advice of professionals and to act upon it with enthusiasm | ✓ |
|  | A flexible approach  | ✓ |